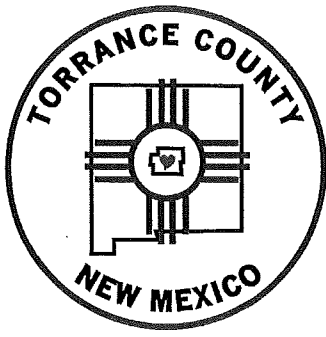


TORRANCE **C**OUNTY
COMMISSION MEETING
JANUARY 25TH, 2017
9:00 A.M.

FOR PUBLIC VIEW, DO NOT REMOVE



Torrance County Commission

Regular Meeting to be Held at:
Administrative Offices of Torrance County
Commission Chambers
205 9th Street
Estancia, NM 87016

AGENDA
January 25th, 2017
9:00 A.M.

Please Silence All Electronic Devices

Call Meeting to Order
Pledge of Allegiance
Invocation
Moment of Silence for Lea County Sheriff Steve Ackerman

Approval of Minutes: January 11th, 2017 Regular Meeting
Approval of Meeting Agenda
Approval of Consent Agenda:
1. *Approval of Warrants*

ACTION ITEMS*:
ITEMS TO BE CONSIDERED AND ACTED UPON

*** Department Requests/Reports:**

1. Updates: a. Various County Departments b. Other Boards or Land Grants (upon request) c. Forest Service (upon request) d. Commission
2. Request Approval of Amendment No. 2, Contract FY2017-DWI-01, between Torrance County and Lucia Lucero – Tracey Master, DWI Prevention
3. Cancellation of Contract Between Torrance County and Torrance County Counseling for DWI Treatment - Tracey Master, DWI Prevention
4. Resolution 2017-03 Clean-Up Properties in Estancia Ranchettes with Monies Provided by NMED – Daniel DeCosta, P&Z Code Enforcement

***Commission Matters:**

5. Fair Board Appointment: (1) One Year Term
6. **Public Input** Regarding Public Requests/Comment On Agenda
 - a. Modify Public Requests/Comment on Agenda, if necessary
7. Clarification of Statute Compliance with Regards to Resolution 2017-01
8. Agenda & Packet Formation and Dissemination
9. General Requirements for Board Member Appointment(s)
10. Appointment of Record Custodian
11. Reduce Cost of Copies of Public Records
12. Appointment of Torrance County Representative to Estancia Valley Solid Waste Authority Board of Directors
13. Torrance County Mitigation Sub Grants
14. Discussion of the Complaint About Jemez Road
15. EMS Crew at Torreon Fire Department
16. Investment / Expenditure of Proceeds from Wind Farm PILT Payments

***County Manager Requests/Reports:**

17. Update

Public Comment / Requests:

At the Discretion of the Commission Chair. For Information Only (No Action Can Be Taken). Comments are limited to three (3) minutes per person on any subject.

***Adjourn**



Minutes

Draft Copy
Torrance County Board of Commissioners
Commission Meeting
January 11, 2017

Commissioners Present: **Julia DuCharme-Member**
 James Frost-Member
 Javier Sanchez- Chair

Others Present: **Annette Ortiz- Interim County Manager**
 Dennis Wallin- County Attorney
 Michelle Jones –Admin. Assist. III

Call Meeting to Order:

Chairman Frost calls the meeting to order at 9:03 am; he welcomes all those present to the meeting and leads us in the pledge. Mr. Bill Larson, resident, gives the invocation.

Approval of the Meeting Minutes:

Chairman Frost asks for a motion to approve the December 28, 2016 Commission Meeting minutes. Michelle Jones, (myself), informs the Commission of an error in the minutes. In agenda item #7, the last sentence will be changed from:

Ms. Ortiz clarifies with Ms. Olivas that taking no action on this item means that this item dies and the RFP process will have to start over.

To:

Ms. Ortiz clarifies with Ms. Olivas that taking no action on this item means that this item dies and the RFP process will have to start over.

ACTION TAKEN: Madam Commissioner DuCharme makes a motion to approve the December 28, 2016 Commission Meeting Minutes with the correction as listed above. Commissioner Sanchez seconds the motion. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

Approval of the Meeting Agenda:

Chairman Frost asks for a motion to approve today's Meeting Agenda. **ACTION TAKEN:** Madam Commissioner DuCharme makes a motion to move the 'Public Requests' portion of the meeting to the beginning of each meeting and to allow public comment for each agenda item for three minutes. She also requests that today's agenda item #4 be heard first. There is no second. **MOTION DIES.**

ACTION TAKEN: Commissioner Sanchez makes a motion to postpone Madam Commissioner DuCharme's agenda requests after today's agenda item #1 has been considered and to approve today's agenda as is. Chairman Frost seconds the motion. The Commissioners vote; two in favor, Madam Commissioner DuCharme is opposed. **MOTION CARRIED.**

Approval of the Consent Agenda:

Chairman Frost asks for a motion to approve the Consent Agenda. **ACTION TAKEN:** Chairman Frost makes a motion to approve the Consent Agenda. Commissioner Sanchez seconds the motion. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

There are no Indigent Claims.

Action Items

Items to Be Considered and Acted Upon

***Commission Matters:**

1. Election of Commission Chair- ACTION TAKEN: Chairman Frost makes a motion to nominate Commissioner Sanchez as Commission Chair. Commissioner Sanchez seconds the motion. Madam Commissioner DuCharme comments that for two years in a row she has asked the Commission, the previous Commission, to give her a chance as Chairperson. She states that she does not hear any reasoning for Chairman Frost's nomination (of Commissioner Sanchez). She states that by not hearing Chairman Frost's reasoning, she feels discriminated against by him. No

further discussion. The Commissioners vote; two in favor, Madam Commissioner DuCharme is opposed. **MOTION CARRIED.**

Chairman Frost hands the gavel and block to the new Commission Chairperson, Chairman Sanchez.

Chairman Sanchez takes this opportunity to state that he would like to hear the public's input on the matter of Public Comment during the Commission meetings. He states that Public Comment is a very critical part of our Commission meetings and he wants input about where it should be placed on the Commission agendas and if it should be taken during the discussion of agenda items. He directs the County Manager's office to place this topic as an action item on the next Commission agenda so that it can be discussed and possible action can be taken.

Chairman Sanchez and his fellow Commissioners agree to hear agenda item #4 next.

4. A Presentation by a NM Foundation for Open Government Member- Ms. Edwina Hewett speaks. She is here as a member of the NMFOG. Mr. Peter St. Cyr, the new Executive Director of NMFOG is unable to attend today's meeting. Their website states that The New Mexico Foundation for Open Government (NMFOG) is a non-profit, nonpartisan organization committed to helping the citizens, students, educators, public officials, media and legal professionals understand, obtain and exercise:

- Their rights and responsibilities under New Mexico "sunshine laws" – the Inspection of Public Records Act, Open Meetings Act and Arrest Record Information Act.
- Their rights under the federal Freedom of Information Act.
- Their First Amendment rights.

Ms. Hewett states that one of the main reasons this group formed was because there seems to be a big lack of communication between elected officials and their constituency. The group tries to further education and understanding for citizens so they can communicate better with government. They also encourage our government to be as open as possible. Their website is <http://nmfog.org/>.

Their website states We Believe the First Amendment belongs to everyone, and we are all enriched and empowered by it. The First Amendment gives our citizens the right to criticize our government. She states that to do so, we need information so

we can criticize effectively and help our elected officials do the best job they can do for us.

Ms. Hewett states that NMFOG supports public comment at meetings. She states that there is a room full of people in the audience at today's meeting that have different knowledge bases, different experience sets, and different information that could benefit the Commission when rendering decisions. NMFOG also supports legislative action against bodies that stifle and withhold information.

Ms. Hewett reminds the Commission that in 2015 the County website was reviewed by NMFOG and received a 52% out of 100% grade. She has asked Mr. St. Cyr to conduct another review as many improvements have been made to the website since then. She states that there is still more to be done. She comments specifically about the cost of copies of records. Currently copies from the Clerk's office cost \$1.00 per page. She states that legislatively it is allowed, but asks if it is responsible. She believes that a review of the cost of records would be a big step forward. She comments about the utilization of the TC website and commends the decision to put the complete Commission meeting packets on the website rather than just the agendas.

Lastly, she states that there are people here who want to help. She states that it is her hope that this Commission will be led to a more open position and support the citizenry participating in this government. She also informs the Commission that she has asked that her membership fee for the NMFOG be dedicated to the Torrance County Commission because she really believes that this new Commission is going to be more than willing to be more transparent and more inclusive of our citizens.

Ms. Hewett is sincerely thanked for her involvement and for her presentation today. **NO ACTION, INFORMATION ONLY**

2. Resolution 2017-01 Establishing County Policy Statute Compliance- Ms. Ortiz speaks. We adopt this resolution every year. She reads Resolution 2017-01 in to the record:

RESOLUTION 2017-01

WHEREAS, this resolution being duly written and executed this 11th day of January, 2017, and does hereby, in accordance with prevailing State Statute 10-15-1 NMSA, 1978 compilation,

declare all commission meetings to be open to the public and shall be properly advertised and posted as prescribed by State Statutes.

WHEREAS, in accordance with Section 6-10-36, NMSA 1978 Compilation, moneys so deposited with banks which have qualified as depositories shall be equitably distributed between all the banks within the county so qualifying, upon the basis of the relative capital stock and surplus of such banks.

WHEREAS, a county policy is hereby established whereby the County Commission may establish and prescribe its county rules, regulations and policy making decisions, and an affirmative action program.

NOW THEREFORE, be it resolved that a copy of the foregoing Resolution be included in the minutes of the Board of County Commissioners of Torrance County as a permanent record.

ADOPTED, and approved this 11th day of January, 2017.

ACTION TAKEN: Chairman Sanchez makes a motion to approve Resolution 2017-01 Establishing County Policy Statute Compliance. Commissioner Frost seconds the motion. Madam Commissioner DuCharme states that this is the third time she is dealing with this resolution and she wants to make sure that we are following and implementing it. She specifically refers to paragraph 2 of the resolution and asks if we are in compliance with this portion. Is the County's money being equitably distributed between all the banks within the County? Ms. Tracy Sedillo, County Treasurer, states that currently the County's money is not being equitably distributed between all the banks within the County. She further states that she is not positive that all the banks in the County qualify for a distribution. She states that this is going to have to be investigated and it is something that she is considering as part of the diversification of our investment portfolio.

There is discussion about whether or not to adopt this resolution today.

ACTION TAKEN: Chairman Sanchez amends his current motion and moves to approve this resolution and add that a follow-up for this resolution be placed on the next Commission agenda to allow for clarification of the pertaining statutes and a review of what our current status is regarding monies and the banks within the County. Commissioner Frost seconds this amended motion. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

3. Resolution 2017-02 Open Meetings - Ms. Ortiz speaks. This is an annual resolution and she reads it into the record:

RESOLUTION 2017-02

WHEREAS, the Board of County Commissioners met in regular session at the Torrance County Administrative Offices on January 11th, 2017 at 9:00 A.M. as required by law; and

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to - 4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all time; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the Board of County Commissioner to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners that:

1. All meetings shall be held at the Torrance County Administrative Offices, Commission Chambers at 9:00 A.M. or as indicated in the meeting notice.
2. Unless otherwise specified, regular meetings shall be held twice a month on the second and fourth Wednesday. The agenda will be available at least seventy-two (72) hours prior to the meeting from the County Manager, whose office is located in Estancia, New Mexico. Notice of any other regular meetings will be given ten days in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained.
3. Special meetings may be called by the Chairperson or a majority of the members upon three days notice. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least seventy-two hours before any special meeting.

Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. The Board of County Commissioners will avoid emergency meetings whenever possible. Emergency Meetings may be called by the Chairperson or a majority of the members upon twenty-four (24) hours notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda. Within ten (10) days of taking action on an emergency matter, the Board of County Commissioners will notify the Attorney General's Office.

4. For the purposes of regular meetings described in paragraph two (2) of this resolution, notice requirements are met if notice of the date, time, place and agenda is placed in newspapers of general circulation in the state and posted in the following locations: Administrative Offices of Torrance County. Copies of the written notice shall also be mailed to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings. Agendas shall be posted on the Torrance County Website.
5. For the purposes of special meetings and emergency meetings described in paragraph three (3) and four (4) of this resolution, notice requirements are met if notice of the date, time, place and agenda is provided by telephone to newspapers of general circulation in the state and posted in the Administrative Offices of Torrance County. Telephone notice also shall be given to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.
6. In addition to the information specified above, all notices shall include the following language:

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Torrance County Manager's Office at 205 9th Street Room 12 Estancia, NM 87016 (505) 544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including the agendas and minutes, can be provided in various accessible formats. Please contact the Torrance County Clerk's Office at 205 9th Street Room 1 Estancia, NM 87016 (505) 544-4350 if a summary or other type of accessible format is needed.
7. The Board of County Commissioners may close a meeting to the public only if the subject matter of such discussion or action is excepted from the open meetings requirement under Section 10-15-1(H) of the Open Meetings Act.
 - a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Board of County Commissioners taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.
 - b) If a closed meeting is conducted when the Board of County Commissioners is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.
 - c) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.
 - d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussion in a closed meeting shall be made by vote of the Board of County Commissioners in an open public meeting.

Passed by the Torrance County Board of Commissioners on January 11, 2017.

ACTION TAKEN: Chairman Sanchez makes a motion to adopt Resolution 2017-02 Open Meetings Act. Commissioner Frost seconds the motion. Madam Commissioner DuCharme comments that she likes that the Torrance County Website was added to the resolution as a location for the agenda to be posted. She requests that the addition that 'the Commission meeting packets shall be posted on the Torrance County website' be added to the resolution. Mr. Wallin comments that posting the agenda on the website is now required by the Open Meetings Act. There is discussion about the pros and cons of adding this verbiage to the resolution. Mr. Wallin suggests putting this topic as an item on the next agenda. He also suggests that the Commission consider adopting a firm policy about how exactly the Commission wants their agendas to be put together and who should do it. Madam Commissioner DuCharme also suggests putting copies of the Commission agendas and the Commission packets at our local public libraries and at our Senior Centers. Chairman Sanchez comments that as long as we are following the letter of the law with this resolution, it is what we need to adopt. He also requests placing this topic on the next agenda for discussion and possible action. Ms. Ortiz confirms that she will place this on the next agenda as an action item. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

5. Fair Board Appointments- Chairman Sanchez speaks. The Commission has received 3 letters of interest for the open positions on the Fair Board. Letters from: Mr. Johnny Perea, Mr. Josh Knight, and Ms. Amy Winn. Chairman Sanchez invites the candidates to come to the podium to give a brief statement about themselves and their qualifications and take questions from the Commission, if any. Ms. Ortiz comments that it was not a requirement in the posting for this position that the candidates to be in attendance at today's meeting and Ms. Winn is not in attendance today.

Commissioner Frost reminds all that Ms. Marcie Wallin has already been appointed for a three year term on the board and today the Commission will be selecting appointees for 1- three year term and 1-one year term. Ms. Ortiz informs the Commission that both Mr. Knight and Ms. Winn have requested the one year term and Mr. Perea has requested to be re-appointed. Ms. Ortiz assumes he is requesting to be re-appointed for a three year term.

a. (1) Three Year Term All documentation hereto attached. **ACTION TAKEN:** Commissioner Frost makes a motion to appoint Mr. Johnny Perea to a three year term on the Torrance County Fair Board. Chairman Sanchez seconds the motion. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED**

b. (1) One Year Term Chairman Sanchez invites Mr. Knight to the podium. Mr. Knight introduces himself to the Commission and speaks briefly about his background and qualifications. He answers question from the Commission and is sincerely thanked for his time today and his desire to serve.

Chairman Sanchez reads the letter of interest from Ms. Winn. He states that he believes that in order for the Commission to make a fair and equitable decision for this position they should invite Ms. Winn to come before the Commission as Mr. Knight has done. Madam Commissioner DuCharme agrees. Madam Commissioner DuCharme also comments that she believes that, going forward, perhaps the Commission should make it a requirement that candidates who are submitting letters of interest for board positions, etc. be required to come before the Commission. Commissioner Frost comments that the Commission is very lucky to have candidates of this caliber applying for these positions. He suggests waiting to appoint this final one year term. Mr. Wallin suggests that the Commission consider developing a policy with regards to asking candidates to appear before them. All documentation hereto attached. **ACTION TAKEN:** Chairman Sanchez makes a motion to table agenda item **5. b. (1) One Year Term**; the appointment of a one year term to the Torrance County Fair Board and requests that an agenda item be added to the next Commission meeting agenda that will allow for the discussion of requirements for appointees- Commission appointed board members. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED**

***Department Requests/Reports:**

6. Updates

Dorothy Rivera, 911 Dispatch Director, speaks. She is here today to present their annual Dispatcher of the Year Award. The award is based on the dispatcher's demeanor on the phone, professionalism and compassion with callers, as well as

keeping track of all the field units in the area to make sure they are safe and where they need to be. This year the award is presented to Ms. Sharalynn Barela. Thank you Sharalynn for all your hard work and dedication and congratulations!!

Cindy Sullivan, Animal Shelter Director, speaks. She presents the Commission with a hand-out and gives the following year end update:

Torrance County Animal Shelter		January 11, 2017	
Cindi Sullivan Shelter Director			
REPORT thru December 2016			
Total number of animal-	475		
Live exits:	304		
Stray euthanized:	43		
Owner turnover euthanized:	157		
Area animals came from -			
Torrance County-	408		
Mountainair-	3		
Moriarty-	61		
Estancia-	3		
Still in shelter-	0		
DOGS:	345	CATS:	119
		OTHER:	11
		BITE CASES:	5
EMPLOYEE STATUS: FULL-TIME EMPLOYEES 4			
Cindi Sullivan 14 years (FT) Danette Mead 9 years (FT) Mike Seager 1 year (FT) Monica Gallegos 7 months (FT)			
NEWS AT THE SHELTER:			
Still working on the Foyer project, waiting on the pricing bid to come in.			
Working on the reorganization of Animal Shelter and Animal Control.			
We are Pleased to announce that our Euthanasia rate for strays entering the shelter is at 9%. The national average is about 85-90%. We have made it our goal to get out every adoptable animal possible. We are using several agencies, rescues and rely heavily on transfers and adoptions to meet our goals.			
Attached are the Licenses sold and the Food Pantry activity.			
TORRANCE COUNTY LICENSES PURCHASED:			
2015:	144	2016:	216
		TOTAL:	978
PET FINDER INTERNET HITS (VIEWS) and ADOPT A PET HITS (VIEWS)			
*****WE ARE AVERAGING 10,500 VIEWS PER MONTH*****			

Ms. Sullivan also states that her adoption rate is up and she is really proud of the work that her staff is doing.

Ms. Sullivan talks about their Animal Shelter Food Pantry and shares the following stats with the Commission:

Jesse Lucero, Deputy Assessor, speaks. He states that the Assessor's Office are completed their reappraisal process in Mountainair and will begin reappraising Estancia very soon.

He presents the Commission with the following hand out:

MARK YOUR CALENDARS!

The Torrance County Assessor's office will be hosting a workshop in your town or a town close to you. We will have office staff available at the following locations to answer or help you with any questions that you may have concerning your 2017 NY Livestock Report. We also have other exemptions that you may qualify for as a property owner. So save the date and we will come to you this year!

Elmore County Hall - January 23rd, 2017 at 9:00 AM - 12:00 PM

Clatsop County Hall - January 24th, 2017 at 9:00 AM - 12:00 PM

Mountainair Multipurpose Building - January 26th, 2017 at 9:00 AM - 12:00 PM

U.S. Courthouse in Barro - January 27th, 2017 at 9:00 AM - 12:00 PM

Mountain View Center - February 6th, 2017 at 9:00 AM - 12:00 PM

Elgin Wood Soil & Water Conservation Bldg. - February 17th, 2017 at 9:00 AM - 12:00 PM

Check us out on our FACEBOOK PAGE for any updates or CHANGES DURING INCLEMENT WEATHER CONDITIONS.

The Assessor's Office will be mailing out Notices of Value on April 1st. Assessor's Office updates can be found on their Facebook page and on their County website page.

Tracy Sedillo, Treasurer, speaks. Her office has finished their first half collection of taxes and are doing a great job! They are 57% collected on 2016 taxes and second half taxes are due on May 10th. They are working on getting their December report balanced. Ms. Sedillo informs the Commission that as of December 31st, the balance in the Wind PILT fund is \$752,945.38. This amount does not include a pending transfer of \$60,500.00 that will go to the Animal Shelter for Animal Control. This transfer will leave an uncommitted balance in the Wind PILT of \$692,445.38. Ms. Sedillo informs the Commission that she will be coming before them in about a month to discuss updating and changing our investment policy and creating an investment committee so that we can look at diversifying the County's investments with different types of short term and long term investments.

Linda Jaramillo, Clerk, speaks. She reminds all that we are having a School Board Election for the Estancia, Moriarty/Edgewood, and Mountainair School Districts. Election Day is February 7th. Voter registration closed for this election yesterday. Absentee and early/in-person voting for this election will begin on Tuesday, January 17th. You can call the Clerk's office at 505-544-4350 to request an application for an absentee ballot or you can vote early/in-person in the Clerk's office. Ms. Jaramillo encourages everyone to vote.

Steve Guetschow, Planning and Zoning Director, speaks. Yesterday, he attended the Kirtland community sustainability committee meeting. This is the group of shared stewardship authorities working with Kirtland Airforce Base, as well as the other air force bases in New Mexico. With our wind projects and solar projects and transmission lines, we have been having our applicants liaise with the Air Force to make sure that they do not conflict with any of their flight paths. The Air Force would like to provide Torrance County with an MOU for a working agreement for information and updates regarding any applications that we may get for approval. Conversely, the Airforce would update us about any changes to their flightpaths. Mr. Guetschow will update the Commission on the progress of this proposed MOU.

Andy Miller, EVSWA Manager, speaks. He informs the Commission that they are continuing to grow their business. They just finalized a contract with the city of Las Vegas to take their waste and they are in the process of renewing the

agreement that they have with the city of Santa Rosa and they are beginning negotiations with the NM Film Association to handle their waste. He is working on funding for a new septic treatment pond which will benefit the vast majority of the population of Torrance County; 70-80% of the population relies on private septic and this new treatment pond will serve that part of the population. Their composting operations are proceeding well and he hired a new employee in October that is working out very well. They have an existing tire cleanup grant with the County and have brought in about 4,000 tires so far; they have the capacity to bring in about 4,000 more.

The EVSWA has already submitted applications for more than \$100,000.00 in new grants for recycling projects. They are also partnering with Torrance County for a new tire clean-up grant.

The second quarter of this fiscal year ended on December 31st. Mr. Miller does not have the final numbers yet; he will present those at the next Commission meeting.

Mr. Miller is hiring at least one new CDL driver; that application period will open tomorrow.

Lastly, the EVSWA is providing fire cleanup support to the town of Mountainair.

Madam Commissioner DuCharme asks if Mr. Miller is allocating dollars in order to build another cell. Mr. Miller replies yes they are and in about two years construction will begin on a new cell.

Commissioner Frost has no update today.

Madam Commissioner DuCharme informs all that she wants to make a statement. Our former County Manager, Ms. Joy Ansley, filed a notice of Tort Claim with the County stating that she is considering filing a lawsuit against Madam Commissioner DuCharme and a group of people. Madam Commissioner DuCharme states that she wants to tell everyone that she has never done what Ms. Ansley alleges in her notice. She states that she sees this as an attempt to smear her reputation and the reputations of the people that Ms. Ansley mentions in the notice. She states that in the notice Ms. Ansley urged preservation of all the records that have been made and Madam Commissioner DuCharme urges all County personnel to do the same. She states that if Ms. Ansley files the lawsuit, it will be a good opportunity to examine Ms. Ansley's behavior, which, as far as she is concerned, in many instances, was unacceptable.

Madam Commissioner DuCharme states that she has learned that every detail is important and she wants to mention this detail. She states that this was not presented right in her opinion. She states that this (information about the notice of Tort claim) was presented to her during the Commission's closed session when it was not announced on the agenda. She states that she sees this as a violation in itself. She states that then she was not able to receive a copy of the notice for another week. She states that the newspaper received it quicker than she did. She states that she does not know if this is according to our existing policy that as soon as the County receives this kind of notice, they notify the paper but not the people. The County does not provide a copy of the notice to people who are accused in that notice. She states that she wants to hear clarification about this.

Secondly, she states that little things can make a Commissioner very happy. What made her happy for the past few days was seeing that speed limit signs that had been requested by one of her constituents had been posted. It took a while, but they are there now.

Lastly, she states that Edgewood is promoting a shop local campaign in their local newspaper. She knows this is not a new thing, but she thinks we need this kind of campaign ourselves. We talk a lot about economic development and part of it is not only trying to bring in new business, but trying to retain the businesses we already have. She wants to encourage Torrance County residents to make a resolution to shop more locally.

Chairman Sanchez announces a District 3 stake holder meeting that will take place at the Torreon Community Center on January 12th at 6:30 PM.

7. Ratify Out-of-State Travel for Sheriff White to attend the NM Sheriff's Association Meetings- Stephanie Dunlap, Administrator Ms. Dunlap speaks. She is requesting that the Commission ratify out-of-state travel for Sheriff White who is in Colorado attending meetings. There was a mix-up with the paperwork for his travel request and he had to leave before it could be approved by the Commission. **ACTION TAKEN:** Chairman Sanchez makes a motion to ratify out-of-state travel for Sheriff White to attend the NM Sheriff's Association meetings. Commissioner Frost seconds the motion. Madam Commissioner DuCharme asks for the cost of the travel expenses. Ms. Dunlap does not have that information readily available. Ms. Ortiz explains that the policy states that all out-of-state travel requests must come before the Commission for approval. There was a slight mix-up with the paperwork for this request. Ms. Ortiz has spoken with the Sheriff's

Department and this kind of error should not happen again. For clarification, the expenses for this travel will come from the Sheriff Department's budget. Madam Commissioner DuCharme asks if it is wise for the County to announce when the Sheriff is out of the County or the state. Ms. Dunlap replies that it has not been an issue; the Sheriff travels often and the Under Sheriff assumes his duties in his absence. No further discussion. The Commission votes; all in favor, none opposed.
MOTION CARRIED

8. Tajique Transfer Station Relocation- Andrew Gutierrez, La Merced de Pueblo de Tajique Mr. Gutierrez speaks. Discussion and possible action concerning the relocation of the Tajique solid waste transfer station was tabled by the Commission back in October 2016. Mr. Gutierrez is bringing this item back to the Commission and asking for a date when representatives from the EVSWA, the Land Grant Board, and the Commission can meet to discuss this very important issue. Ms. Ortiz comments that she has reviewed this item and is presenting the Commission with some possible options that the Commission can consider and act upon:

1. The Commission could opt to leave the station in its current location and build a fence around it.
2. The Commission could opt to close this transfer station and amend the contract with the EVSWA to reflect this closure.
3. The Commission could move the transfer station to the property that the Land Grant has suggested and pay or negotiate the amount that the Land Grant is requesting.
4. The Commission could lease or purchase a different property in the area and move the transfer station there.

The Commissioners, along with Ms. Ortiz, Mr. Gutierrez, Mr. Miller, and Mr. Wallin discuss these possible options. Madam Commissioner DuCharme believes a mistake was made when the Commission gave this property to the Land Grant and agreed to the current contract with the EVSWA. She asks if we have an obligation to the EVSWA to provide this location if the County is not the owner of it. Mr. Wallin replies no, we have rights to remove the station completely if the Commission so desires. Mr. Miller has stated in the past and states today that it is inconsequential to the EVSWA. Mr. Miller states that the EVSWA will support any decision that the Commission and the Land Grant make as long as the location is safe for their employees and their customers. Madam Commission DuCharme comments that this should be a matter between the EVSWA and the Land Grant only because the County no longer owns the property. Chairman Sanchez states

that time needs to be taken to carefully research and discuss the options that Ms. Ortiz has presented. Mr. Gutierrez states that option 1, building a fence, is not an option. Chairman Sanchez states that option 1 will be taken off the table.

The Commission discusses the time line for handling this item. Commissioner Frost adds that safety and road conditions need to be a part of this discussion also. He suggests getting the Road Department and the Sheriff's Department involved as well. After some discussion, the Commission decides to have a special meeting with the Land Grant, the EVSWA, and the Commission to discuss the options for the transfer station. At the first Commission meeting in February a status update will be given about what occurred at the special meeting. This item will be put on the agenda for the second Commission meeting in February as an action item and a decision will be made at that meeting. Madam Commissioner DuCharme asks Chairman Sanchez why he thinks the Commission needs to be involved in this decision. Chairman Sanchez replies because the EVSWA is a contractor for the County, so the County is ultimately responsible for the administration of the Solid Waste Authority locations. All documentation hereto attached. **ACTION TAKEN:** Commissioner Frost makes a motion to table this item, for further discussion with the appropriate groups involved, until the second Commission meeting in February. Chairman Sanchez seconds the motion. The Commission votes; all in favor, none opposed. **ITEM TABLED**

The date and time of the special meeting between the EVSWA, the Land Grant Board, and the Commission is TBD.

9. Amendment No. 1 of Grant Agreement 17-D-J-G-31 between Torrance County and DFA-LGD-SPB-LDWI- Tracey Master, DWI Prevention Ms.

Master speaks. This is grant agreement amendment 1 to Grant Agreement #17-D-J-G-31 between Torrance County and DFA-LGD-SPB-LDWI. In May of 2016, the sitting Commission approved the original grant agreement. Due to a reduction in funding, it has become necessary to reallocate funding in this grant portion. The total amount is still \$70,000.00, as it was initially, but changes need to be made. Ms. Master informs the Commission of an error on the first page of the amendment, which has been corrected. The correct proposed adjustments and reallocation of funds, per the amendment, is listed here:

WHEREAS, the Grantee and the Division entered into a grant agreement (“Grant Agreement”), effective July 1, 2016, in the amount of \$70,000.00 to administer the Project.; and

WHEREAS, the Grantee has requested an adjustment to the budget for the Project, to account for the increasing need of Personnel Services, Travel (in-state), Supplies and Operating Cost and the decreasing need for Employee Benefits, and Contractual Services , as follows: increasing Personnel Services category by \$8,714.00 (revising from \$8,000.00 to \$16,714.00), decreasing Employee Benefits category by \$800.00 (revising from \$800.00 to \$000.00), increasing Travel (In-State) category by \$1,286.00 (revising from \$0.00 to \$1,286.00), increasing Supplies category by \$665.00 (revising from \$524.00.00 to \$1,189.00), increasing Operating Costs category by \$6,868.00 (revising from \$1,010.00 to \$7,878.00), decreasing Contractual Services category by \$16,733 (revising from \$59,666.00 to \$42,933.00);

And decreasing the Prevention component \$12,021.00 (revising from \$39,514.00 to \$27,493.00), decreasing the Treatment component by \$3,899.00 (revising from \$11,000.00 to \$7,101.00), increasing the Evaluation component \$3,532.00 (revising from \$20.00 to \$3,552.00), increasing the Enforcement component by \$1,101.00 (revising from \$ 00.00 to \$1,101.00), increasing the Screening component by \$1,101.00 (revising from \$00.00 to \$1,101.00), and increasing the Alternative Sentencing by \$9,085.00 (revising from \$19,466.00 to \$28,551.00), increasing Compliance/ Monitoring/ Tracking by \$1,101.00 (revising from \$00.00 to \$1,101.00).

Commissioner Frost asks if Ms. Master will still be requesting up to \$35,000 for her program. She replies yes, but she will request this in the next agenda item. Commissioner Frost asks if her request impacts this amendment request. It does not, this is a separate issue. All documentation hereto attached. **ACTION TAKEN:** Chairman Sanchez makes a motion to approve Amendment No. 1 of Grant Agreement 17-D-J-G-31 between Torrance County and DFA-LGD-SPB-LDWI. Commissioner Frost seconds the motion. The Commission votes; all in favor, none opposed. **MOTION CARRIED**

10. Request Allocation of PILT Funding to Supplement/Sustain the DWI Prevention Program through June 30, 2017 – Tracey Master, DWI Prevention
Ms. Master speaks. She reads the following into the record:

On behalf of the Torrance County DWI Prevention Program, I am requesting supplemental funding in the amount of \$35,000. Authorization of this funding will enable this program to remain whole for the remainder of Fiscal Year 2017. For Clarification, approval of supplemental funding will put the budget back at the funding level it was at in the beginning of the fiscal year, but will still be approximately \$17,500 less than Fiscal Year 2016.

Additional funding will mean:

Restoration of the Smart Choice Ride designated driving service through June 2017
Restoration of funding for TNT alternate prevention activities
Continuation of community outreach events and alternate prevention activities
Continuation of prevention education at the current level of exposure to the students
Restoration of saturation patrols for the sheriff's office and municipal police departments
Restoration of underage drinking enforcement activities at area prom and graduations

Thank you for your consideration

Commissioner Frost asks if the \$35,000 will restore all of Ms. Master's programs and salaries. Ms. Master replies that it would be restored, yes; she will have to request another contract amendment, but it will be restored. Madam Commissioner DuCharme asks Ms. Master if she has any data that shows the results of her programs. Ms. Master replies that it is difficult to provide data for regular prevention education. It is difficult to pinpoint why a person does not do something, such as not drink and drive. There is discussion about the reduction in the amount of DWI offenders in the County.

Madam Commissioner DuCharme states that at the last Commission meeting she was in favor of the Smart Choice ride until she read the Facebook postings that Ms. Master had posted about the program. She states that, in summary, Ms. Master is doing a good job of promoting the program, but if she has to beg people to use the program, maybe the community doesn't need that program.

Ms. Master respectfully disagrees with what Madam Commissioner DuCharme has stated. She states that if one person uses the Smart Choice Ride and does not drive drunk and is delivered safely home and does not drive on the wrong side of Lexco and hit a family and kill a man and his daughter and his granddaughter, it is worth it.

There is discussion about the validity of the Smart Choice ride and the allocation from the PILT funding. Chairman Sanchez states that he thinks that the strategic planning of the allocation of the PILT funds is essential. He would like to discuss putting together a meeting that will allow for a discussion of options in terms of investment so that we can figure out, strategically, the best way to move forward.

Commissioner Frost agrees with Chairman Sanchez's suggestion, but states, however, that we first need to make a decision about Ms. Master's request.

All documentation hereto attached. **ACTION TAKEN:** Commissioner Frost makes a motion to allocate \$35,000.00 from the PILT fund to the Torrance County DWI Prevention Program to make the program whole through the remainder of

this fiscal year. Chairman Sanchez asks about the time line for this approval. Ms. Master states that these funds need approval by January 1, 2017. There is discussion about other grant programs that have received supplemental funding. Chairman Sanchez seconds the motion. There is additional discussion about the pros and cons of allocating these funds. Madam Commissioner DuCharme reads Facebook posts from Ms. Master from 2014 and 2015 asking people to use the Smart Choice Ride service and get the word out about the service. Ms. Master states that we had 67 passenger trips in the 4th quarter. 67 different times someone walked on the bus and arrived home safely. She further states that she will continue to post about this service. There is additional discussion. Ms. Ortiz asks why funds were allocated without question to other grant funds and yet this request is getting so much pushback. Madam Commissioner DuCharme replies that she asked many questions and her concern is that this program does not have people who are willing to use it. She states that she is also concerned that the Smart Choice Ride only serves the greater Moriarty Area. She states that she is also concerned that the Smart Choice Ride gives rides to people, not only from establishments, but to them also. Ms. Master explains the reality that many people will drive to an establishment and not feel comfortable leaving their vehicles there; as a result, they will attempt to drive home. If the Smart Choice ride takes them to the establishment, they will not drive home drunk. Ben Daugherty, Smart Choice driver, comments. He asks the Commissioner what is the value of a human life? Is it less than \$35,000.00? Commissioner Frost calls for the question. Lastly, Ms. Master states that she did contact all three school districts and the courts looking for financial assistance. Moriarty/ Edgewood School District is experiencing a \$400,000.00 shortfall. Mountainair School District might be able to provide some assistance, Estancia School District cannot provide help, and Judge Page informed Ms. Master that the courts would not be able to assist. No further discussion. The Commission votes; two in favor, Madam Commissioner DuCharme is opposed.

MOTION CARRIED

11. Application for CDWI Funding from the Department of Transportation, Traffic Safety Bureau for FY2017- Tracey Master, DWI Prevention Ms.

Master speaks. This is an application for Community DWI funds. This is from the Department of Transportation- Traffic Safety Bureau. The grant amount is \$2604.00. This funding is generated through fees collected from individuals who are convicted of DWI. The fee assessed is \$75.00. The main objectives for this grant are to conduct saturation patrols. The Tarrant County Sheriff's Office will conduct a minimum of three saturation patrols during prom season. The Sheriff's Office will have a Deputy available at Mountainair High School Graduation to

conduct breathalyzer testing before the seniors participate in graduation; the School requested this. The Moriarty Police Department will have an officer available at the Moriarty High School Prom to administer breathalyzer testing for the purpose of preventing and discouraging under-age drinking at the event. The Moriarty Police Department will conduct a minimum of two enforcement activities on the evening before graduation and on graduation night. Estancia may participate in this next fiscal year. All documentation hereto attached. **ACTION TAKEN:** Chairman Sanchez makes a motion to approve the application for CDWI Funding from the Department of Transportation, Traffic Safety Bureau for FY2017. Commissioner Frost seconds the motion. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED**

12. Request Approval of EMS Fund Act- Dorothy Rivera, EMS Director Ms. Rivera speaks. Mr. Scott Wilson from Superior Ambulance Service is in attendance with her. Ms. Rivera states that they want to apply for EMS Fund Act monies from the EMS Bureau. They apply for this annually. It's basically money given from the Bureau to the agency; Torrance County acts as the fiscal agent. All documentation hereto attached. **ACTION TAKEN:** Chairman Sanchez makes a motion to approve the EMS Fund Act. Commissioner Frost seconds the motion. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED**

***County Manager Requests/Reports:**

13. Update

Ms. Ortiz give the following Manager's update.

She is attending several meetings out-of-County tomorrow; one having to do with the audit rule changes that are being proposed. She will also be attending CRI training, as the County does not currently have an Emergency Manager. She informs the Commission that the deadline for taking applications for the Emergency Manager position has closed and she will be setting up interviews for the candidates as soon as possible. Four applications have been received for this position. Madam Commissioner DuCharme asks about the salary that was listed in the posting for this position. Ms. Ortiz explains that the salary listed did not include benefits. She states that benefits are typically not listed in the postings for positions, but are discussed with candidates during the interview process.

Ms. Ortiz informs the Commission that the County currently has an inmate that is requiring physical therapy. Ms. Ortiz is researching whether the indigent program can pay for at least part of the cost of this therapy.

Madam Commissioner DuCharme asks if the County has received any applications for the County Manager position. Ms. Ortiz states that Ms. Archuleta, the County Manager Administrative Assistant, received one yesterday. Madam Commissioner DuCharme states that there is an error in the posting for the County Manager position on the Torrance County Website; the salary is listed incorrectly. She also comments that Ms. Ortiz's number is listed on the website as the contact number. Ms. Ortiz sees the salary error and will fix it. She states that yes, her number is listed as the contact number. She is the head of Human Resources and is more capable of answering questions about the County Manager position than anyone else in her office. Ms. Ortiz states that she has only answered general questions and that she does not know who has applied. Chairman Sanchez asks which number Madam Commissioner DuCharme would suggest. Madam Commissioner DuCharme suggests the County Manager Administrative Assistant's number or the County Clerk's number. Commissioner Frost comments that he trusts our employees to do their jobs and does not see an issue with this and states that any change would have to be done by a vote of the Commission. It would have to be an agenda item. Madam Commissioner DuCharme asks, if Ms. Ortiz is a potential candidate for this job, should she be involved in the process of accepting applications and also directing or advising applicants. Mr. Wallin answers that in a perfect world, probably not. However, because of recent retirements and moves, there is probably not anyone else in the office that can answer those questions. If the questions are of a generic fashion, Ms. Ortiz is probably the only person who can respond. Ms. Ortiz reiterates that she is not accepting the applications. The application packet and a job description can be found on our County website.

Chairman Sanchez takes this opportunity to remind all present that shouting from the audience will not be allowed. He encourages anyone who wants action taken on an issue to request to be put on the agenda to have the issue properly discussed and acted upon.

Public Requests: At the Discretion of the Commission Chair. For Information Only (**No Action Can Be Taken**). Comments are limited to three (3) minutes per person on any subject.

Michael Godey, resident, speaks. He comments that under the situation of the budget shortfall of the State, there is no easy solution when it comes to grants and allocations.

He comments about the Public Comment section of the agenda. He states that he would like to see the Commission adopt a statement that says that they will allow Public Comment during the Commission meetings.

Johnny Romero, resident, speaks. He states that the Public Comment section of the agenda does not allow enough time for persons to speak. The current amount of 3 minutes is not enough time; he suggests at least 5 minutes. He thinks the public should have at least 1 minute each to comment on items during the meeting as well.

He comments on the EVSWA issue with the Tajique transfer station. He states that the EVSWA Manager commented that he is taking in new customers and Mr. Romero thinks that the County needs to get accountability from the EVSWA and know where they are spending their money. He thinks that the Commission should do whatever needs to be done to take care of the residents in Tajique with this transfer station. He states that the trash bill for the Tajique residents has gone up and the service is poor. Moving this station could cause some residents to have to drive another 20-30 miles to dump their trash and yet they would be paying the same amount as someone who lives right next to the transfer station.

He comments about Ms. Master asking for more funding for her department. He asks if the Commission approved less services and more wages. He wants the Commission to look into this.

He also comments that if the Commission puts bids out for \$10,000.00, don't pay \$100,000.00, then the County would have more money to do other things.

Anthony Martos, resident, speaks. Mr. Martos apologizes for his comments from the audience earlier in the meeting. He states that, with respect to the County Manager position, he does not believe that the Interim County Manager should be taking any application or telling anyone anything about the position. He comments that he does not believe that every person in a DWI program completes the programs that are offered. Lastly, He comments that he hopes that the Commission will change for the better of the people.

Leslie Olivas, citizen of Commission District 2, speaks. She states that she believes that today's meeting was a wonderful demonstration of how some people are not able to remain objective. She thanks Chairman Sanchez for running the meeting the way he has and not allowing people to be disrespectful, which she believes needs to go both ways. Ms. Olivas speaks to Madam Commissioner DuCharme and states that it is flagrantly obvious when she has an axe to grind. She comments about Madam Commissioner DuCharme spending her time, going three years back on Facebook instead of asking employees question before the meetings. She states that Madam Commissioner DuCharme comes to the meeting and puts everyone on the spot, which she believes is unfair and unprofessional. She states that employees should not have to be congratulated for defending themselves; this shouldn't be a boxing fight. Madam Commissioner DuCharme is here to represent the people of this County and the employees are here to do the same thing. We need to work together.

Hanna Sanchez, Commission District 2 resident, speaks. She states that she wanted to assist Ms. Ortiz earlier in the meeting today. She states that she was Ms. Ortiz's Administrative Assistant for 9 1/2 years and as such, she can tell the Commission that Ms. Ortiz does not directly handle applications. Applications for employment always go to the front desk Administrative Assistant. At that point, the applications are given to the pertinent Department heads for review. Ms. Ortiz works with the Department heads to schedule interviews, etc. Ms. Sanchez states that Ms. Ortiz does a very good job and wears many hats and she commends Ms. Ortiz on a job well done.

Ms. Sanchez now comments on the DWI grant and the Smart Choice ride van. She states that if one person rides the van, it's awesome to have it out here. She states that she values every day that she can see and spend time with her family and every day that a Dispatcher or a Fire Fighter or an EMT is not having to go out there and scrape someone off the road. She commends Ms. Master on the great job that she is doing in her program and the great job that Ms. Lucia Lucero is doing in the Schools. Ms. Sanchez states that every department in this community is doing a fine job.

Chairman Sanchez reiterates once more the importance of following procedure and states that the most effective way of getting this board to act is to place things on the agenda. If there is an issue that needs action, we need to see it on the agenda.

No action can be taken on issues that are brought up in Public Comment. He states, please bring these issues to our attention via the agenda so that we can look at them in a meaningful manner in which we can have the proper discourse.

EXECUTIVE SESSION

ACTION TAKEN: Chairman Sanchez makes a motion to go into Executive Session. *As Per Motion and Roll Call Vote, Pursuant to New Mexico State Statute 10-15-1, the Following Matters Will Be Discussed in Closed Session:*

- a) Pending Litigation related to Filippi, et al v. Torrance County, Section 10-15-1(h)(3)
- b) Personnel Matters: Pursuant to Section 10-15-1(H)(2), discuss Limited personnel Matters regarding the Interim County Manager
- c) Personnel Matters: Pursuant to Section 10-15-1(H)(2), discuss Limited personnel Matters regarding the Fire Chief
- d) Personnel Matters: Pursuant to Section 10-15-1(H)(2), discuss Limited personnel Matters regarding the Road Superintendent

Madam Commissioner DuCharme seconds the motion. Roll Call Vote: District 1 Yes, District 2 Yes, District 3 Yes. **MOTION CARRIED.**

Executive session starts at 1:12 pm.

***Reconvene from Executive Session**

ACTION TAKEN: Commissioner Frost makes a motion to reconvene from Executive Session. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED.**

Regular Session reconvened at 2:51 pm.

Pursuant to Open Meetings Act, Section 10-15-1(J), Commission Report from Closed Meeting:

Chairman Sanchez states that the following matters were discussed in Closed Session:

- e) **Consider and Act upon, if necessary Pending Litigation related to Filippi, et al v. Torrance County**
- f) **Consider and Act upon, if necessary Limited Personnel Matters regarding the Interim County Manager**
- g) **Consider and Act upon, if necessary Limited Personnel Matters regarding the Fire Chief**
- h) **Consider and Act upon, if necessary Limited Personnel Matters regarding the Road Superintendent**

and no action was taken.

Madam Commissioner DuCharme asks for action to be taken on c) Personnel Matters: Pursuant to Section 10-15-1(H) (2), discuss Limited personnel Matters regarding the Fire Chief. She states that she is asking Mr. Wallin to do the investigation.

Commissioner Frost states that he wants to comment and act upon the Interim County Manager and the Fire Chief and the Road Superintendent. **ACTION TAKEN:** Commissioner Frost makes a motion to give those three people (the Interim County Manager, Fire Chief, and Road Superintendent) a vote of confidence and thank them for all the hard work they do. Chairman Sanchez seconds the motion. No further discussion. The Commission votes; two in favor, Madam Commissioner DuCharme is opposed. **MOTION CARRIED.**

***Adjourn**

ACTION TAKEN: Commissioner Frost makes a motion to adjourn the January 11, 2017 Commission Meeting. Chairman Sanchez seconds the motion. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

Meeting adjourned at 2:54 pm

Chairman Sanchez

Michelle Jones, Admin. Assist. III

Date

The video of this meeting can be viewed in its entirety on the Torrance County NM Website. Audio discs of this meeting can be purchased in the Torrance County Clerk's Office and the audio of this meeting will be aired on our local radio station KXNM.





Consent Agenda

C E R T I F I C A T I O N

TOTAL CHECKS PRINTED 35

THE UNDERSIGNED MEMBERS OF THE TORRANCE COUNTY BOARD OF COMMISSIONERS DO CERTIFY THAT THE CLAIMS ENUMERATED ABOVE WERE APPROVED ALLOWED & DO AUTHORIZE THE WARRANTS AGAINST THE FUNDS OF TORRANCE COUNTY FOR THE SUM OF 110,172.44 ON ACCOUNT OF OBLIGATIONS INCURRED FOR THE SERVICES AS SHOWN ABOVE FOR THE PERIOD ENDING 01/12/2017 . WE CERTIFY THAT THE WITHIN NAMED PERSONS ARE LEGALLY ENTITLED UNDER THE CONSTITUTION OF THE STATUTES OF NEW MEXICO TO RECEIVE THE COMPENSATION STATED HEREIN. THAT THE SERVICES HAVE BEEN PERFORMED AS STATED IN THE ACCOUNTS HEREIN, THAT THEY ARE NECESSARY AND PROPER, THAT THIS VOUCHER HAS BEEN EXAMINED, THAT THE AMOUNTS CLAIMED ARE JUST, REASONABLE, AND AS AGREED AND THAT NO PART HAS BEEN PAID BY TORRANCE COUNTY.

SIGNED

ATTEST BY

James W. Frost

Javier Sanchez

Julia Ducharme

Linda Jaramillo

THE UNDERSIGNED COUNTY TREASURER DOES HEREBY CERTIFY THAT SUFFICIENT FUNDS EXIST FOR THESE ACCOUNTS PAYABLE CHECKS TO BE ISSUED ON THIS DATE AND DOES HEREBY AUTHORIZE THE FINANCE DEPARTMENT TO PROCESS THESE CHECKS.

Tracy L. Sedillo

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
01 0	98885	ALL-IN-ONE LOCK KEY & SAFE	RE-KEY DOOR AT DISTRICT 6	418-91-2215	111117	01/11/2017	30613	146.37
	146.37		VERBAL APPROVAL BY L. OLIIVAS				30613	
	01/12/2017		1115 ON 12/31/2016 TMP-171222				30613	
=====								
		STATE FIRE ALLOTMENT						146.37
01 0	98886	AT & T MOBILITY LLC	DISTRICT 1 VFD	407-91-2207	2211117	01/12/2017		58.44
	58.44		MONTHLY BILL					
	01/12/2017		INVOICE # 287272915609X12282016					
=====								
		STATE FIRE ALLOTMENT						58.44
01 0	98887	AWARDS ETC.	2 - NAME BADGES	401-30-2221	2311117	01/12/2017	30589	15.00
	15.00		T. SEDILLO, J. BARELA				30589	
	01/12/2017		INVOICE # 247914					
=====								
		COUNTY TREASURER						15.00
01 0	98888	CENTRAL NM ELECTRIC COOP.	TCFB- MONTHLY BILL	412-53-2208	211117	01/11/2017		152.25
	152.25							
	01/12/2017							
=====								
		COUNTY FAIR						152.25
01 0	98889	CORRECTIONS CORP. OF AMERICA	INMATE COST	420-70-2172	411117	01/11/2017		56617.75
	59128.95		INMATE MEDICAL	420-70-2173	/ /	/ /		2318.04
	01/12/2017		INMATE X-RAYS	420-70-2173	/ /	/ /		193.16
=====								
		ADULT INMATE CARE						56617.75
01 0	98890	DE LAGE LANDEN FINANCIAL SERVICE/PIER CONTRACT - SHERIFF	401-50-2218	511117	01/11/2017			285.25
	285.25							
	01/12/2017							
=====								
		COUNTY SHERIFF						285.25
01 0	98891	DIAL-HERNANDEZ, LILLIAN	HOME VISITS- MILEAGE	629-49-2205	611117	01/11/2017		73.80
	73.80							
	01/12/2017							
=====								
		HOME VISITING GRANT FY						73.80
01 0	98892	DOUBLE H AUTO	PARTS FOR EQUIPMENT REPAIRS -	402-60-2244	2411117	01/12/2017	30443	113.38
	113.38		OILS, SEALS, FILTERS, FLUIDS,				30443	
	01/12/2017		BELTS, CORES, NUTS, BATTERIES,				30443	
			GASKETS, BOLTS				30443	
			DECEMBER 2016					
=====								
		COUNTY ROAD DEPARTMENT						113.38
01 0	98893	DT AUTOMOTIVE/RANDON DAVIS	4 TIRES	401-50-2201	2511117	01/12/2017	30584	400.00
	400.00		GREEN IMPALA				30584	
	01/12/2017		INVOICE # 30584					
=====								
		COUNTY SHERIFF						400.00
01 0	98894	EAST MOUNTAIN PHYSICAL THERAPY CHAVEZ - INMATE MEDICAL	420-70-2173	711117	01/11/2017			388.64
	388.64							
	01/12/2017							
=====								
		ADULT INMATE CARE						388.64

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
01 0	98895	EMW GAS ASSOCIATION	TCFB - MONTHLY BILL	412-53-2209	811117	01/11/2017		46.8
	593.12		ROAD DEPT. MONTHLY BILL	402-61-2209	/ /	/ /		546.25
	01/12/2017							
COUNTY FAIR	46.87	COUNTY ROAD SHOP	546.25					
01 0	98896	ESTANCIA, TOWN OF	TCFB - MONTHLY BILL	412-53-2210	911117	01/11/2017		67.7
	364.22		MONTHLY BILL	412-53-2210	/ /	/ /		42.98
	01/12/2017		ROAD DEPT. MONTHLY BILL	402-61-2210	/ /	/ /		253.53
COUNTY FAIR	110.69	COUNTY ROAD SHOP	253.53					
01 0	98897	GUSTIN HARDWARE INC.	ELECTRICAL/PLUMBING/ROOFING	401-15-2215	1011117	01/11/2017	30392	243.8
	243.87		AND HARDWARE SUPPLIES FOR				30392	
	01/12/2017		BUILDING MAINTENANCE				30392	
			DECEMBER 2016					
ADMINISTRATIVE OFFICES	243.87							
01 0	98898	GUSTIN HARDWARE INC.	STRAPS, SHOVELS, FITTINGS, NUTS,	402-61-2250	2611117	01/12/2017	30446	419.9
	419.97		BOLTS				30446	
	01/12/2017		DECEMBER 2016					
COUNTY ROAD SHOP	419.97							
01 0	98899	HOMESTEAD WATER CO.	DISTRICT 5 VFD MONTHLY BILL	405-91-2210	2711117	01/12/2017		16.5
	16.54							
	01/12/2017							
STATE FIRE ALLOTMENT	16.54							
01 0	98900	HONSTEIN OIL CO.	OIL/FUEL FILTERS, OILS, FLUIDS	402-60-2201	2811117	01/12/2017	30439	267.1
	385.12		FOR VEHICLES				30439	
	01/12/2017		OIL/FUEL FILTERS, OILS, FLUIDS	402-60-2244	/ /	/ /	30439	117.9
			FOR EQUIPMENT				30439	
			DECEMBER 2016					
COUNTY ROAD DEPARTMENT	385.12							
01 0	98901	HONSTEIN OIL CO.	ROAD DEPT. MONTHLY BILL	402-60-2202	2911117	01/12/2017		9470.0
	9470.06							
	01/12/2017							
COUNTY ROAD DEPARTMENT	9470.06							
01 0	98902	INDEPENDENT NEWS LLC	EMPLOYMENT AD - EMERGENCY MGR.	401-05-2221	1111117	01/11/2017	30433	120.9
	120.96		2 EDITION RUN				30433	
	01/12/2017		INVOICE # 76142					
COUNTY COMMISSION	120.96							
01 0	98903	INTELLICHOICE INC	INTEGRATION OF TORRANCE COUNTY	911-80-2272	3011117	01/12/2017	30240	2000.0
	2000.00		MAPPING TO CAD				30240	
	01/12/2017		INVOICE # 1228317					
911-DISPATCH CENTER	2000.00							
01 0	98904	KXNM-FM 88.7	JANUARY 2017 COMMISSION MEETINGS	401-05-2243	1211117	01/11/2017		1250.0
	2500.00		AND PSA'S					

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
01	01/12/2017	COUNTY COMMISSION	INVOICE # 2017-147 NOVEMBER 2016 COMMISSION MEETING 401-05-2243 AND PSA'S INVOICE # 2016-1144		1311117	01/11/2017		1250.00
01	01/12/2017	NEVE'S UNIFORMS INC.	DEPUTY UNIFORM NEEDS PANTS, SHIRTS, DUTY EQUIPMENT COMMODITY CODES: 08015 INVOICE #'S AB-119063 AB-119552, AB-119493, AB-11984 AB-120062, AB-120075	401-50-2236	1411117	01/11/2017	30090 30090 30090	877.33
01	01/12/2017	COUNTY SHERIFF	3 - 5.11 RIP STOP WOMENS EMS PANTS/BLACK (DISTRICT 5) INVOICE # AB-120147	405-91-2236	1511117	01/11/2017	30457 30457	179.91
01	01/12/2017	STATE FIRE ALLOTMENT	FOR SUPPORT OF THE COOPERATIVE EXTENSION SERVICE IN TORRANCE COUNTY FOR SECOND QUARTER OF FY 16/17	401-05-2261	3111117	01/12/2017		20083.51
01	01/12/2017	COUNTY COMMISSION	HOME VISITS -MILEAGE	629-52-2205	1611117	01/11/2017		319.51
01	01/12/2017	HOME VISITING GRANT FY	1 - LP500 BATTERY; 5 - AED INFANT/CHILD PADS; 1 - LP12 SPO2 SENSOR (MASSIMO) 2 - LP12 SPO2 EXTENSION CABLE SERVICE LP500 S/N 31912119 INSTALL NEW SOFTWARE AND PERFORM PM; 1 HOUR LABOR DISTRICT'S 2,3 & 5 INVOICE # 416201631	406-91-2230 408-91-2230 405-91-2230	1711117	01/11/2017 / / /	30478 30478 30478 30478 30478 30478	689.41 689.41 689.41
01	01/12/2017	STATE FIRE ALLOTMENT	CIRCUIT LINES FOR FIBEROPTIC INVOICE # 8208367	401-65-2203	3211117	01/12/2017		1768.51
01	01/12/2017	INFORMATION TECHNOLOGY	MONTHLY FAX LINE SHERIFF FIRE ADMIN. MONTHLY BILL DISTRICT 3 VFD MONTHLY BILL DISTRICT 4 VFD MONTHLY BILL DISTRICT 2 VFD MONTHLY BILL DISPATCH MONTHLY BILL TC ANIMAL SHELTER MONTHLY BILL	401-50-2207 413-91-2207 408-91-2207 409-91-2207 406-91-2207 911-80-2207 401-82-2207	3111117	01/11/2017 / / / / / / /	121.01 276.34 289.14 176.64 208.31 537.11 260.71	

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amot
COUNTY SHERIFF	121.04	STATE FIRE ALLOTMENT	950.50	911-DISPATCH CENTER	537.13			
ANIMAL SHELTER	260.72	COUNTY ROAD DEPARTMENT	94.41					
01 0 98912	01/12/2017	RICOH USA, INC	TREASURER- MONTHLY CHARGE	401-30-2203	1811117	01/11/2017		389.01
			INVOICE # 98099971					
COUNTY TREASURER	389.05							
01 0 98913	01/12/2017	RMS SERVICES	MAINTENANCE CONTRACT ADMIN. BLDG	401-15-2203	1911117	01/11/2017		1217.7
			JUDICIAL BLDG. NOVEMBER 2016	401-16-2203				867.81
			INVOICE # 2645/2646					
ADMINISTRATIVE OFFICES	1217.77	JUDICIAL COMPLEX MAINT	867.89					
01 0 98914	01/12/2017	SAMBA HOLDINGS, INC.	DL MONITORING AND BACKGROUND	401-05-2272	2011117	01/11/2017	29794	166.91
			INVOICE # 3632-201609					
			INVOICE # 3632-201610					
			INVOICE # 3632-201611					
COUNTY COMMISSION	500.76							
01 0 98915	01/12/2017	STAPLES BUSINESS ADVANTAGE	REHAB SUPPLIES FOR TRAILER	406-91-2248	3411117	01/12/2017	30536	746.11
			K CUPS, SLIM JIMS, TRAIL MIX,					
			GRANOLA BARS, JUMBO STEEL STORAG					
			LOCKING CABINET					
			INVOICE #'S 3324353466,					
			3325289451, 3325289455,					
			3325289457, 3325289458,					
			3325335736					
STATE FIRE ALLOTMENT	746.10							
01 0 98916	01/12/2017	SUPERIOR AMBULANCE	INMATE MEDICAL - RITCHIE	420-70-2173	2111117	01/11/2017		1218.5
			INVOICE # T16-12-2347A					
ADULT INMATE CARE	1218.55							
01 0 98917	01/12/2017	T.A. TIRES & SERVICE	4 - TIRES FOR P3	402-60-2201	3511117	01/12/2017	30582	585.2
			INVOICE # 360485					
COUNTY ROAD DEPARTMENT	585.28							
01 0 98918	01/12/2017	TORRANCE COUNTY COUNSELING LLC	NOV. DWI TREATMENT	605-22-2282	3611117	01/12/2017		420.0
			INVOICE # 6514					
			DEC. DWI TREATMENT					
			INVOICE # 6533					
DWI LOCAL GRANT FY17	420.00							
01 0 98919	01/12/2017	WELLS FARGO BANK	SAFE DEPOSIT BOX NM 585	401-65-2272	3311117	01/12/2017		90.0
			LATE FEE					
INFORMATION TECHNOLOGY	90.00							
35	110172.44	/	/	TOTAL				

DEBITS	CREDITS
** GRAND TOTAL **	110,172.44
**TOTAL	29,741.78
GENERAL FUND	
COUNTY COMMISSION	23,205.31
401-05-2221 PRINTING/PUBLISHING/ADVERTISING	120.96
401-05-2243 KXNM COMMUNITY FOUNDATION 501C3	2,500.00
401-05-2261 EXTENSION OFFICE	20,083.59
401-05-2272 PROFESSIONAL SERVICES	500.76
**DEPT	
401-15-2203 ADMINISTRATIVE OFFICES MAINTENAN	1,461.64
401-15-2215 MAINTENANCE CONTRACTS	1,217.77
401-15-2215 BUILDING MAINTENANCE/REPAIR	243.87
**DEPT	
401-16-2203 JUDICIAL COMPLEX MAINTENANCE	867.89
401-16-2203 MAINTENANCE CONTRACTS	867.89
**DEPT	
401-30-2203 COUNTY TREASURER	404.05
401-30-2203 MAINTENANCE CONTRACTS	389.05
401-30-2221 PRINTING/PUBLISHING/ADVERTISING	15.00
**DEPT	
401-50-2201 COUNTY SHERIFF	1,683.62
401-50-2201 VEHICLE MAINTENANCE/REPAIR	400.00
401-50-2207 TELECOMMUNICATIONS	121.04
401-50-2218 EQUIPMENT MAINTENANCE/REPAIR	285.25
401-50-2236 UNIFORMS	877.33
**DEPT	
401-65-2203 INFORMATION TECHNOLOGY DEPARTMEN	1,858.55
401-65-2203 MAINTENANCE CONTRACTS	1,768.55
401-65-2272 PROFESSIONAL SERVICES	90.00
**DEPT	
401-82-2207 ANIMAL SHELTER	260.72
401-82-2207 TELECOMMUNICATIONS	260.72
**TOTAL	11,868.00
ROAD FUND	
COUNTY ROAD DEPARTMENT	10,648.25
402-60-2201 VEHICLE MAINTENANCE/REPAIR	852.44
402-60-2202 VEHICLE FUEL	9,470.06
402-60-2207 TELECOMMUNICATIONS	94.41
402-60-2244 MACHINERY MAINTENANCE/REPAIR	231.34
**DEPT	
402-61-2209 COUNTY ROAD SHOP	1,219.75
402-61-2210 HEATING/GAS/PROPANE	546.25
402-61-2210 WATER/SEWER/TRASH	253.53
402-61-2250 SHOP SUPPLIES	419.97
**TOTAL	885.96
DISTRICT 5 VFD	
STATE FIRE ALLOTMENT	885.96
405-91-2210 WATER/SEWER/TRASH	16.54
405-91-2230 MEDICAL SUPPLIES	689.45
405-91-2236 UNIFORMS	179.97
**TOTAL	1,643.94
DISTRICT 2 VFD	
STATE FIRE ALLOTMENT	1,643.94
406-91-2207 TELECOMMUNICATIONS	208.38
406-91-2230 MEDICAL SUPPLIES	689.46
406-91-2248 SAFETY EQUIPMENT	746.10

DEBITS CREDITS

**TOTAL		58.44	
DISTRICT 1 VFD			
STATE FIRE ALLOTMENT		58.44	
TELECOMMUNICATIONS		58.44	
**TOTAL		978.59	
DISTRICT 3 VFD			
STATE FIRE ALLOTMENT		978.59	
TELECOMMUNICATIONS		289.14	
MEDICAL SUPPLIES		689.45	
**TOTAL		176.64	
DISTRICT 4 VFD			
STATE FIRE ALLOTMENT		176.64	
TELECOMMUNICATIONS		176.64	
**TOTAL		309.81	
COUNTY FAIR			
COUNTY FAIR		309.81	
ELECTRICITY		152.25	
HEATING/GAS/PROPANE		46.87	
WATER/SEWER/TRASH		110.69	
**TOTAL		276.34	
FIRE DEPARTMENT ADMIN			
STATE FIRE ALLOTMENT		276.34	
TELECOMMUNICATIONS		276.34	
**TOTAL		146.37	
DISTRICT 6 VFD			
STATE FIRE ALLOTMENT		146.37	
BUILDING MAINTENANCE/REPAIR		146.37	
**TOTAL		60,736.14	
JAIL FUND			
ADULT INMATE CARE		60,736.14	
CARE OF INMATES		56,617.75	
INMATE MEDICAL		4,118.39	
**TOTAL		420.00	
DWI PROGRAM FUND			
DWI LOCAL GRANT FY17		420.00	
TREATMENT CONTRACTS		420.00	
**TOTAL		393.30	
HOME VISITING GRANT			
HOME VISITING GRANT FY16		73.80	
MILEAGE/PER DIEM		73.80	
**DEPT		319.50	
629-49-2205		319.50	
**TOTAL		2,537.13	
EMERGENCY-911 FUND			
911-DISPATCH CENTER		2,537.13	
TELECOMMUNICATIONS		537.13	
PROFESSIONAL SERVICES		2,000.00	
**TOTAL		110,172.44	
WELLS FARGO			
** BANK TOTALS **		110,172.44	



*Agenda Item
No. 1*



Agenda Item
No. 2

PO Box 48
205 9th Street
Estancia, NM 87016
(505) 544-4701 Main Line (505) 384-5294 Fax
www.torrancecountynm.org
Email: torrance@torrancecountynm.org



County Commission
Commissioner Jim Frost, District 1
Commissioner Julia DuCharme, District 2
Commissioner Javier Sanchez, District 3
Interim County Manager
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**

This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is WEDNESDAY, NOON prior to the subsequent meeting.
All fields must be filled out for consideration.

Name: Tracey Master DWI
First Last Department / Company / Organization Name

Today's Date: 1/12/2017 Mailing Address: _____
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 505-705-0332 Fax Number: _____
Would you like this Agenda Faxed to you? Yes No

Email Address: tmaster@tcnm.us

Is this request for the next Commission meeting? **YES** If no, date of Commission Meeting: _____

Brief explanation of business to be discussed: _____

Approval of Amendment Number 2, Contract FY2017-DWI-01, between Torrance County and Lucia Lucero

Is this a Resolution , Contract, Agreement, Grant Application, Other? CONTRACT AMENDMENT

Has this been reviewed by Grant Committee? If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? **PENDING**

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? **YES** NO Comptroller Initials: _____

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: _____

PO Box 48
205 9th Street
Estancia, NM 87016
(505) 544-4701 Main Line (505) 384-5294 Fax
www.torrancecountynm.org
Email: torrance@torrancecountynm.org



County Commission
Commissioner Jim Frost, District 1
Commissioner Julia DuCharme, District 2
Commissioner Javier Sanchez, District 3
Interim County Manager
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**
This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is WEDNESDAY, NOON prior to the subsequent meeting.
All fields must be filled out for consideration.

Name: Tracey Master DWI
First Last Department / Company / Organization Name

Today's Date: 1/12/2017 Mailing Address: _____
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 505-705-0332 Fax Number: _____
Would you like this Agenda Faxed to you? Yes No

Email Address: tmaster@tcnm.us

Is this request for the next Commission meeting? **YES** If no, date of Commission Meeting: _____

Brief explanation of business to be discussed:

Approval of Amendment Number 2, Contract FY2017-DWI-01, between Torrance County and Lucia Lucero

Is this a Resolution , Contract, Agreement, Grant Application, Other? CONTRACT AMENDMENT

Has this been reviewed by Grant Committee? If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? **PENDING**

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? **YES** **NO** Comptroller Initials: _____

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: _____



*Agenda Item
No. 3*

PO Box 48
205 9th Street
Estancia, NM 87016
(505) 544-4700 Main Line (505) 384-5294 Fax
www.torrancecountynm.org



County Commission
Commissioner James "Jim" Frost, District 1
Commissioner Julia DuCharme, District 2
Commissioner Javier E. Sanchez, District 3
County Manager

Deputy County Manager
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**

This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is WEDNESDAY, NOON prior to the subsequent meeting.
All fields must be filled out for consideration.

Name: Tracey Master DWI
First Last Department / Company / Organization Name

Today's Date: 1/10/17 Mailing Address: _____
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 705-0332 Fax Number: _____
Would you like this Agenda Faxed to you? Yes No

Email Address: tmaster@tcnm.us

Is this request for the next Commission meeting? YES NO If no, date of Commission Meeting: _____

Brief explanation of business to be discussed:

Cancellation of contract between Torrance County and Torrance County Counseling for DWI treatment

Is this a Resolution, Contract, Agreement, Grant Application, Other? Contract cancellation

Has this been reviewed by Grant Committee? YES NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? YES NO Comptroller Initials: _____

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: _____

Torrance County Counseling, LLC

1701 US Rt. 66, Suite D

P.O. Box 1978, Moriarty, NM 87035

Office: (505) 832-9135 Fax: (505) 832-9404

January 7, 2017

To all of our valued clients and those in the community who have supported Torrance County Counseling over the years, we are saddened to announce that TCC will be closing their doors forever.

Our last day of business will be Saturday, Jan. 7, 2017.

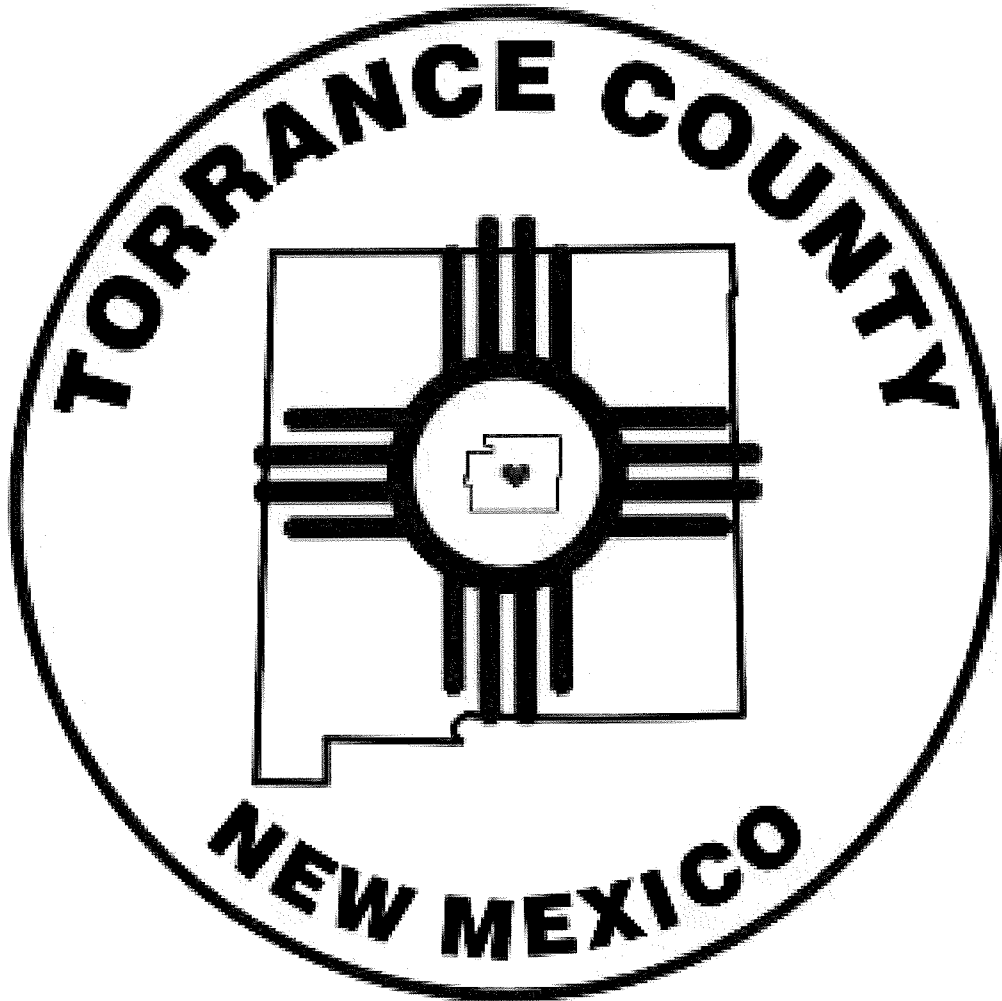
As many of you already know, JoAnn DelCurto (founder and owner of Torrance County Counseling) passed away on December 13, 2016. Her dream was to serve the community she loved. That dream was fulfilled with the help of friends, family and others in the community for more than two decades.

During these last days as we finalize the closure, it is important to us that our clients will have continued support. To that end, we are providing some information on the next page for your use. If you need to contact us during this time, there will be some personnel available by phone to assist you.

Sincerely,

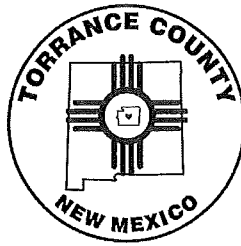


Scotty D. Carter
Owner



Agenda Item
No. 4

PO Box 48
205 9th Street
Estancia, NM 87016
(505) 544-4700 Main Line (505) 384-5294 Fax
www.torrancecountynm.org



County Commission
Commissioner James "Jim" Frost, District 1
Commissioner Julia DuCharme, District 2
Commissioner Javier E. Sanchez, District 3
County Manager

Deputy County Manager
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**

This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is **WEDNESDAY, NOON** prior to the subsequent meeting.
All fields must be filled out for consideration.

Name: Daniel DeCosta PTZ Civil Enforcement
First Last Department / Company / Organization Name

Today's Date: 1/18/17 Mailing Address: _____
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 505-544-4392 Fax Number: _____
Would you like this Agenda Faxed to you? Yes No

Email Address: DDECOSTA@TCNM.US

Is this request for the next Commission meeting? YES NO If no, date of Commission Meeting: 1/25/17

Brief explanation of business to be discussed:

Approve resolution to clean up properties on
Estancia Ranchettes with monies provided by NMED

Is this a Resolution, Contract, Agreement, Grant Application, Other? _____

Has this been reviewed by Grant Committee? YES NO If yes, corresponding paperwork must be attached.

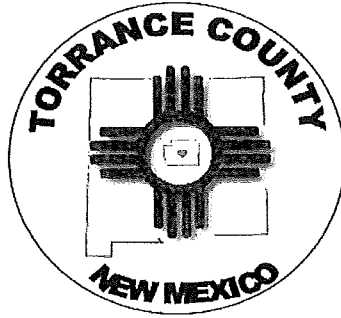
Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? YES NO Comptroller Initials: _____

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: _____



Resolution # 2017-_____.

RESOLUTION FINDING BUILDINGS, STRUCTURES, RUINS, RUBBISH, WRECKAGE OR DEBRIS UPON THREE OR CONNECTED BY COMMON ROAD PROPERTIES IN THE ESTANCIA RANCHETTES SUBDIVISION TO BE A MENACE TO PUBLIC COMFORT, HEALTH, PEACE OR SAFETY AND REQUIRING REMOVAL

WHEREAS, LOT NUMBERED 1 (ONE), BLOCK 8 (EIGHT), UNIT 2-A (TWO-A) OF ESTANCIA RANCHETTES are within the jurisdiction of Torrance County and JAMES A VANDERMARK IS the record owner of said property; and,

WHEREAS, LOTS NUMBERED 15 - 18 (FIFTEEN & EIGHTEEN) IN BLOCK NUMBERED THREE (3) OF UNIT 4-A (FOUR –A) IN ESTANCIA RANCHETTES is within the jurisdiction of Torrance County and VICTOR EIFLER IS the record owner of said property; and,

WHEREAS, the above described properties (the “Properties”) are contiguous or connect by common roads and constitute a single illegal dump site (the “Site”); and,

WHEREAS, scrap tires, ruins, rubbish, wreckage, debris, and other types of solid waste (hereinafter collectively referred to as “Debris”) are strewn across the Properties constituting the Site, as shown by the photographs attached to this Resolution as Exhibits P&Z 1 through 2; and,

WHEREAS, the Debris threatens the public comfort, health, peace or safety in Torrance County by creating a breeding ground for diseases, vectors and vermin, posing a fire danger, posing a danger to human health, and depressing property values; and,

WHEREAS, Torrance County has received a grant from the State of New Mexico to remove illegal dump sites such as those found on the Properties; and,

WHEREAS, it is in the interest of the citizens of Torrance County to maximize the County’s limited resources to remove the illegal tire dump sites and illegal debris simultaneously; and,

WHEREAS, Torrance County has the authority, pursuant to NMSA 1978, § 3-18-5, to require the removal of such unhealthful Debris;

NOW, THEREFORE, BE IT RESOLVED, that the Torrance County Commission hereby:

1. **FINDS** that the Properties described as:
 LOT NUMBERED 1, BLOCK 8, UNIT 2-A OF ESTANCIA RANCHETTES ;
 LOT NUMBERED 15-18 IN BLOCK NUMBERED THREE OF TRACT UNIT
 4-A OF ESTANCIA RANCHETTES
 have upon them a building, structure, ruins, rubbish, wreckage or debris which is a
 menace to the public comfort, health, peace or safety; and,
2. **ORDERS** JAMES A VAMDERMARK AS OWNER , other owner(s), occupant(s) or
agent(s) in charge of LOT NUMBERED 1, BLOCK 8 ,UNIT 2-A OF ESTANCIA
RANCHETTES to remove the Debris from said properties; and,
3. **ORDERS** VICTOR EIFLER AS OWNER , other owner, occupant or agent in charge of
LOT NUMBERED 15-18 IN BLOCK NUMBERED 3 OF UNIT 4-A ESTANCIA
RANCHETTES to remove the Debris from said property; and,

AUTHORIZES the Torrance County Manager to cause the removal of the Debris and to file a
lien against each of the above described properties for the cost of removing the Debris, if the
owner, occupant or agent in charge of a respective property fails to commence removal of the
Debris on their property or fails to file a written objection to this Resolution within ten (10) days
of the receipt or posting of this Resolution as specified in NMSA 1978, § 3-18-5.

DONE at Estancia, New Mexico, Torrance County this 25TH day January of 2017.

TORRANCE COUNTY COMMISSION

Javier Sanchez , Chair

Jim Frost

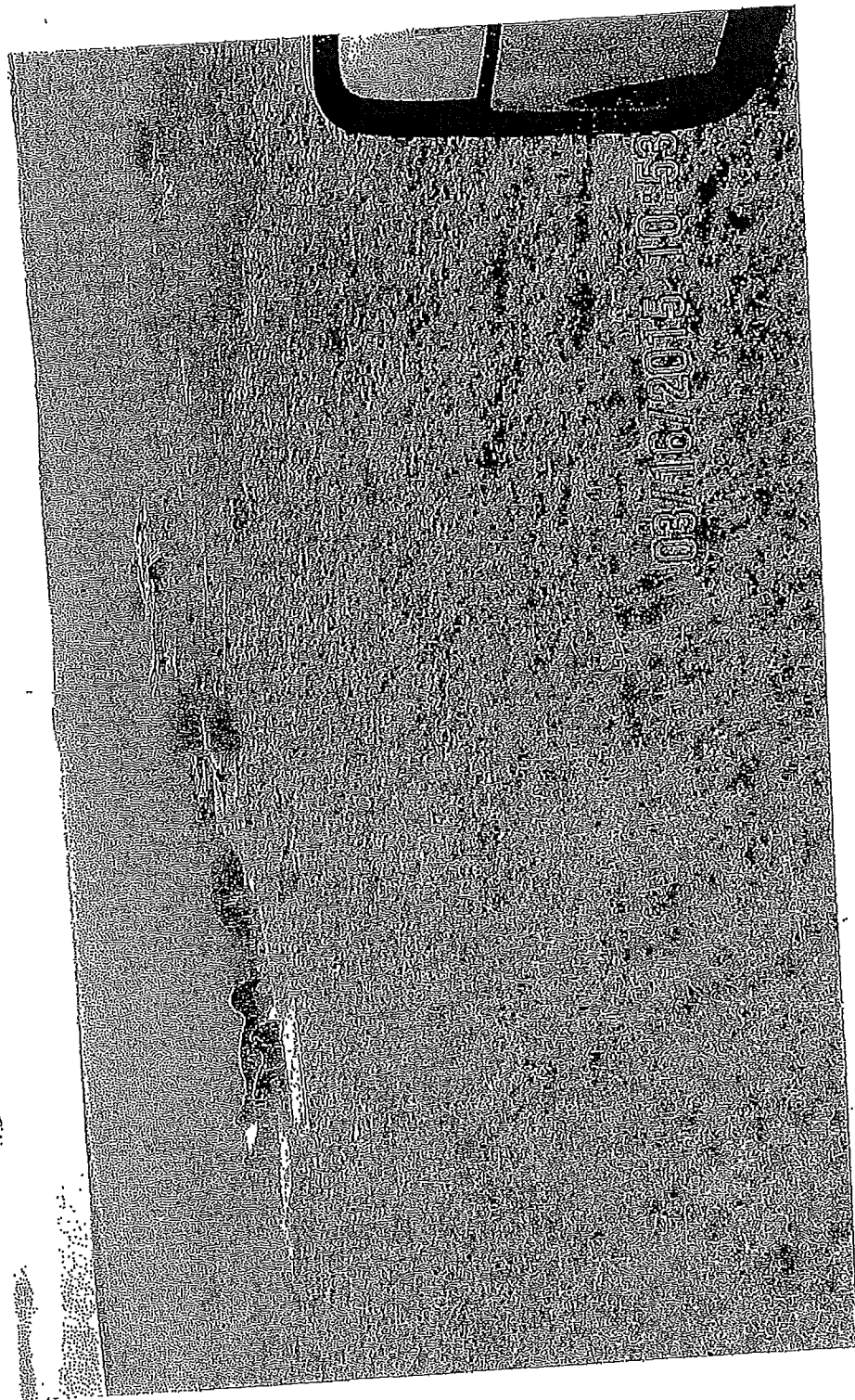
Attest:

County Clerk

Julia DuCharme

Exhibit

2
E.P. 100



Exhibit

1

VANDERBILT



03/16/2015 10:46



*Agenda Item
No. 5*

Letter of Intent

Josh Knight
PO Box 632
Moriarty, NM
87035

Torrance County Commissioners
Torrance County
205 9th Street
Estancia, NM
87016

Dear Commissioners:

I Josh Knight, would like to give you my written letter of interest for the open one year Torrance County Fair Board position that was created by Butch McGee leaving the fair board. I know that this position for now, is only a one year position, but I feel that I would be a great fit for the fair board. I have volunteered for little leagues in Albuquerque, and served on their board of directors for many years in the past. I have also served as a volunteer and leader for 4-H for the past several years, and I have been for the last 2 years and am currently the Co-Advisor for the Moriarty FFA.

I understand that this position requires a lot of extra work on my part, and a lot of working with others. I am very good at working with others, helping when needed. I am also willing to go above and beyond to ensure that Torrance County continues to have a great fair.

I thankful that you have taken my letter into consideration for Butch McGee's open one year fair board slot. If chosen I will work hard to make our fair enjoyable for our kids and for the families of Torrance County.

Sincerely,

Josh Knight

November 17, 2016

VIA FAX

Torrance County Manager's Office
P.O. Box 48
Estancia, NM 87016

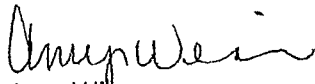
RE: LETTER OF INTEREST

To Whom It May Concern:

Please let this letter serve as my letter of interest for the 1-year term fair board position. I am interested in joining the team with planning, developing and organizing the County fair.

If you have any questions, please contact me at the number below.

Sincerely,



Amy Winn
453-2639



Agenda Item

No. 6

PO Box 48
205 9th Street
Estancia, NM 87016
(505) 544-4700 Main Line (505) 384-5294 Fax
www.torrancecountynm.org



County Commission
Commissioner James "Jim" Frost, District 1
Commissioner Julia DuCharme, District 2
Commissioner Javier E. Sanchez, District 3
County Manager

Deputy County Manager
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**

This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is **WEDNESDAY, NOON** prior to the subsequent meeting.
All fields must be filled out for consideration.

Name: Javier Sanchez Commissioner Dist 3
First Last Department / Company / Organization Name

Today's Date: Jan 17, 2016 Mailing Address: _____
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 505-400-3192 Fax Number: _____
Would you like this Agenda Faxed to you? Yes No

Email Address: jsanchez@tanm.us

Is this request for the next Commission meeting? YES NO If no, date of Commission Meeting: _____

Brief explanation of business to be discussed:
Public Comment during commission meetings.

Is this a Resolution, Contract, Agreement, Grant Application, Other? No

Has this been reviewed by Grant Committee? YES NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

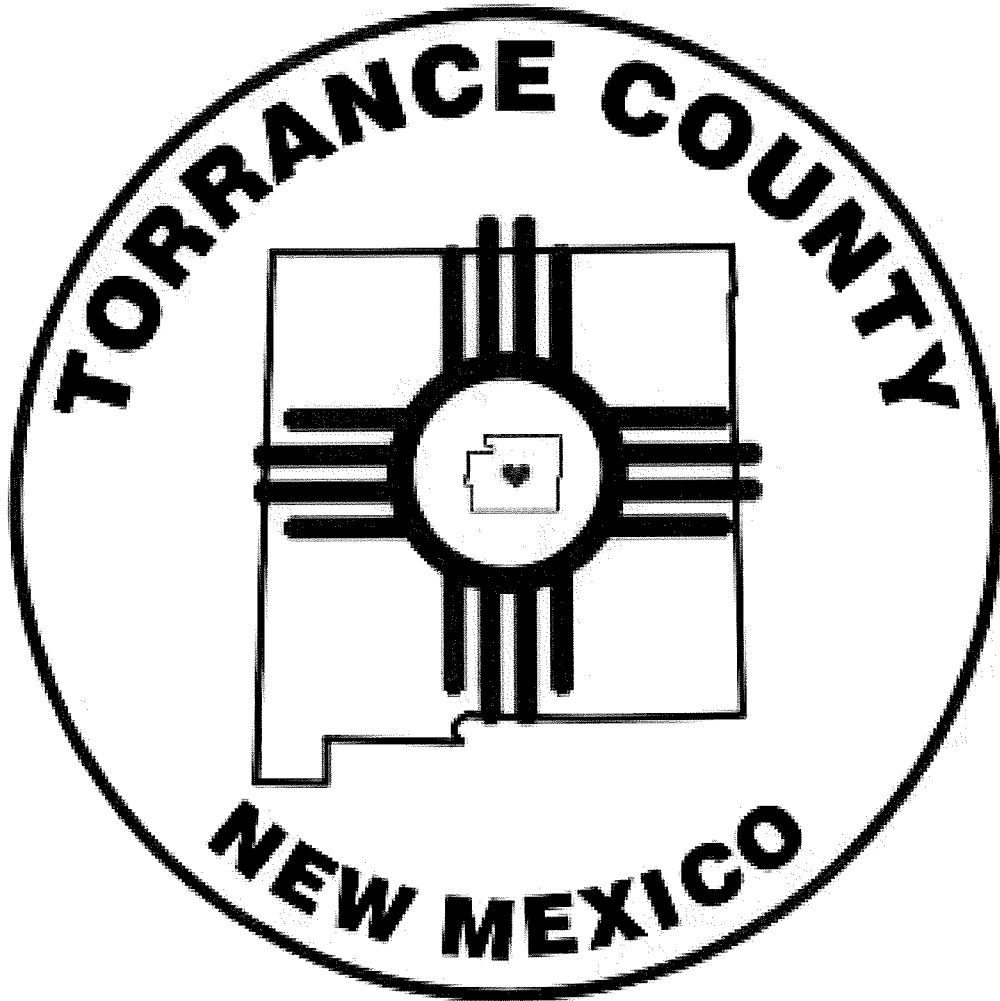
Has this been reviewed by the Finance Dept? YES NO Comptroller Initials: _____

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

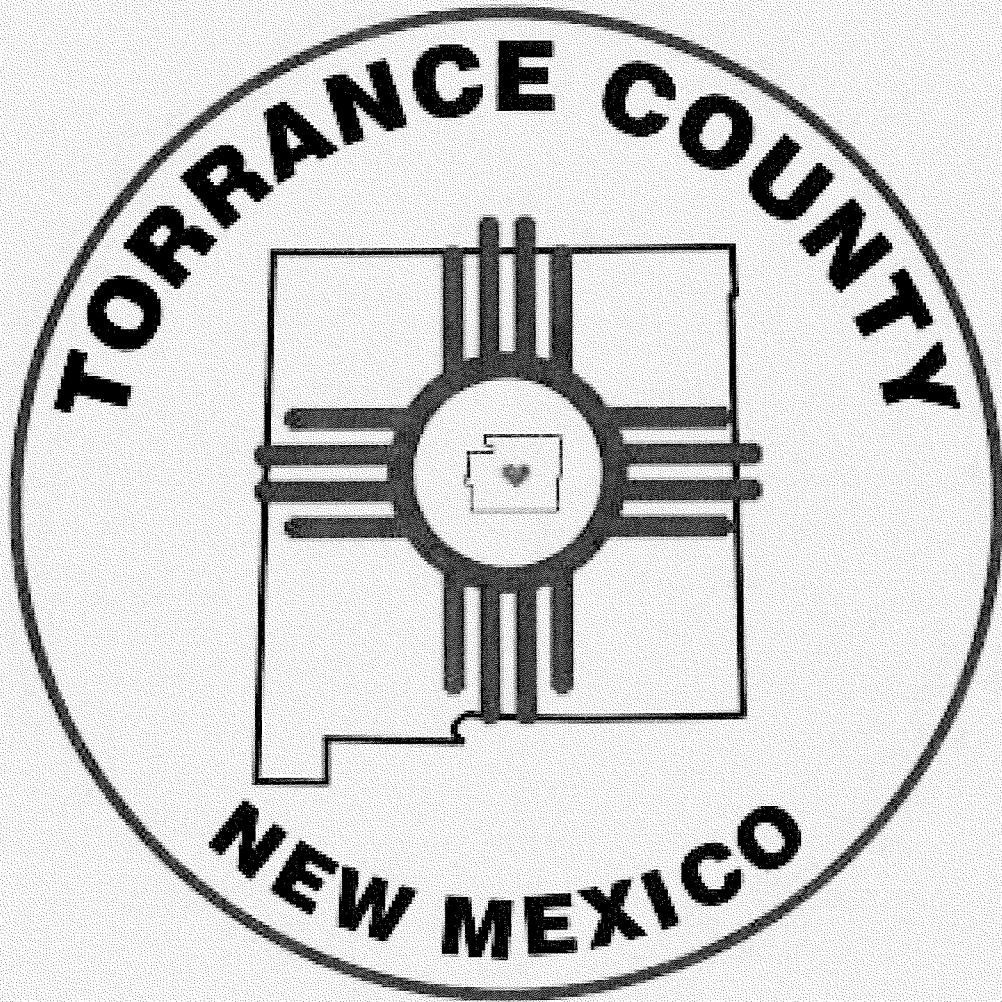
Other: _____



*Agenda Item
No. 7*



Agenda Item
No. 8



*Agenda Item
No. 9*



*Agenda Item
No. 10*



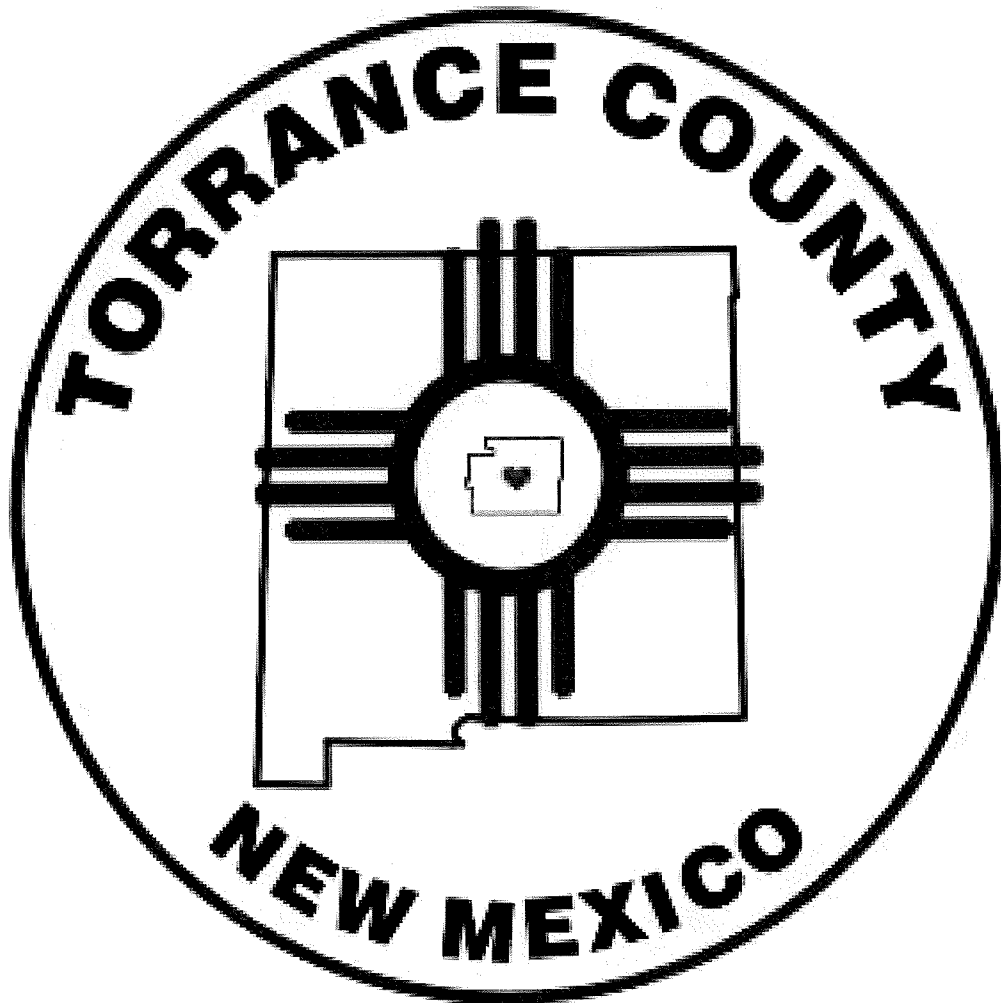
*Agenda Item
No. 11*



*Agenda Item
No. 12*



*Agenda Item
No. 13*



*Agenda Item
No. 14*



*Agenda Item
No. 15*

PO Box 48
205 9th Street
Estancia, NM 87016
(505) 544-4700 Main Line (505) 384-5294 Fax
www.torrancecountynm.org



County Commission
Commissioner James "Jim" Frost, District 1
Commissioner Julia DuCharme, District 2
Commissioner Javier E. Sanchez, District 3
County Manager

Deputy County Manager
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**

This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is **WEDNESDAY, NOON** prior to the subsequent meeting.
All fields must be filled out for consideration.

Name: Javier Sanchez Commissioner Dist. 3
First Last Department / Company / Organization Name

Today's Date: 1/18/17 Mailing Address: _____
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 505-400-3192 Fax Number: _____
Would you like this Agenda Faxed to you? Yes No

Email Address: jsanchez@tcnm.us

Is this request for the next Commission meeting? YES NO If no, date of Commission Meeting: _____

Brief explanation of business to be discussed:
EMS crew at Torrance Fire Dept.

Is this a Resolution, Contract, Agreement, Grant Application, Other? No

Has this been reviewed by Grant Committee? YES NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? YES NO Comptroller Initials: _____

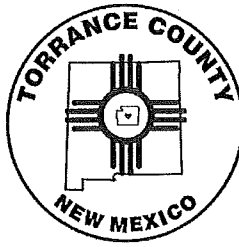
- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: _____



*Agenda Item
No. 16*

PO Box 48
205 9th Street
Estancia, NM 87016
(505) 544-4700 Main Line (505) 384-5294 Fax
www.torrancecountynm.org



County Commission
Commissioner James "Jim" Frost, District 1
Commissioner Julia DuCharme, District 2
Commissioner Javier E. Sanchez, District 3
County Manager

Deputy County Manager
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**

This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is WEDNESDAY, NOON prior to the subsequent meeting.
All fields must be filled out for consideration.

Name: Javier Sanchez Commissioner Dist. 3
First Last Department / Company / Organization Name

Today's Date: Jan. 17, 2016 Mailing Address: _____
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 505-400-3192 Fax Number: _____
Would you like this Agenda Faxed to you? Yes No

Email Address: jsanchez@tam.us

Is this request for the next Commission meeting? YES NO If no, date of Commission Meeting: _____

Brief explanation of business to be discussed:
Investment / Expenditure of proceeds from Wind Farm
PILT payments.

Is this a Resolution , Contract, Agreement, Grant Application, Other? No

Has this been reviewed by Grant Committee? YES NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? YES NO Comptroller Initials: _____

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: _____



*Agenda Item
No. 17*